

# Cardinell View Lofts Condominium

## BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Date: Thursday – March 9, 2021  
Time: 7:20 pm  
Location: TEAMS Virtual Meeting  
Notice: N/A – Emergency Meeting

### DIRECTORS/MANAGEMENT PRESENT

DIRECTORS:	Yes / No	DIRECTORS:	Yes / No
TJ Holland - Chair	Yes	Sunil Khanna	Yes
Kismet Kilbourn - Treasurer/TAB	Yes	Heidi Trinkle	Yes
Lauren Anderson	No		
MANAGEMENT	Yes / No		
Debi Widmer - Portfolio Manager	No		
Rita Holland - Office~Secretary	No		

#### I. Call to Order

- a. Meeting called to Order by Chair at 7:20 pm
- b. No attendees joined the meeting

#### II. Administrative

- a. No approval of meeting minutes

#### III. Regular Board Meeting

- a. BOD reviewed RDH's roof inspection report and discussed their opinion on the remaining life of roof.
  1. After receiving news of the impending required heating system overhaul, a homeowner requested confirmation that the roof repair was of similar importance and could not be delayed in order to spread out the total assessment cost.
  2. BOD fulfilled that request by reviewing the inspection report and via conversations with RDH who explained the remaining life of the roof to be 1-3 years.
  3. BOD agreed that the minimal remaining life of the roof as well as the signed contract, permits received, and bank loan applications submitted confirmed that the roof project could not be delayed.
  4. Confirmed final consensus of the BOD to move forward with roof project

#### V. Board Meetings

- a. Next Meeting
  1. Date: Thursday, March 18, 2021
  2. Time: 6:00 pm
  3. Location: Zoom meeting
- b. Motion made and passed to adjourn at 8:15 pm

Signature of Recorder  
Kismet Kilbourn  
AUO/CVLC BOD Treasurer